

# Overall DBE Three-Year Goal Methodology

**Name of Recipient:** Tracy Municipal

**Goal Period:** FY 2023-25 (10/1/2022 through 9/30/2025)

**DOT-assisted contract amounts:**

Year 1	\$36,000
Year 2	\$0
Year 3	\$966,000
Totals	\$1,002,000

**Overall Three-Year Goal:** 1.7%, to be accomplished through 1.7% Race Conscious and 0.0% Race Neutral

**Total dollar amount to be expended on DBEs:** \$17,209

**Describe the Number and Type of Contracts that the airport anticipates awarding:**

Contracts in Fiscal Year #1

1. Crackseal and Sealcoat Existing Hangar Taxilane - \$36,000

Contracts in Fiscal Year #3

1. Hangar Construction - \$616,000
2. Runway Reconstruction and Safety Improvements EA - \$350,000

**Market Area**

District 8: Chippewa, Kandiyohi, Lac qui Parle, Lincoln, Lyon, McLeod, Meeker, Murray, Pipestone, Redwood, Renville, Yellow Medicine

**Step 1. Actual relative availability of DBEs**

The base figure for the relative availability was calculated as follows:

Method: Use DBE Directories <https://mnucp.metc.state.mn.us/Default.aspx> and Census Bureau Data (<https://data.census.gov/cedsci/>).

Weighted Availability of DBE firms:

**Fiscal Year #1**

For 10/1/2022 - 9/30/2023, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Crackseal and Sealcoat Existing Hangar Taxilane	Engineering Fees/Services	Engineering Fees/Services	541330	\$7,900	96	18,096	0.5%	\$40
Crackseal and Sealcoat Existing Hangar Taxilane	Highway and Street Construction	Highway and Street Construction	237310	\$28,100	1	18,187	0.0%	\$0
Crackseal and Sealcoat Existing Hangar Taxilane				\$36,000			0.1%	\$40
Year 1 Total				\$36,000			0.1%	\$40

**Fiscal Year #2**

For 10/1/2023 - 9/30/2024, award of the following is anticipated:

No projects for Year 2

**Fiscal Year #3**

For 10/1/2024 - 9/30/2025, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Hangar Construction	Construction Sand and Gravel Mining	Construction Sand and Gravel Mining	212321	\$86,450	1	1,303	0.1%	\$86
Hangar Construction	Site Prep Construction	Site Prep Construction	238912	\$5,000	93	4,244	2.2%	\$110
Hangar Construction	Engineering Fees/Services	Engineering Fees/Services	541330	\$99,450	96	18,096	0.5%	\$497
Hangar Construction	Commercial and Institutional Building Const.	Commercial and Institutional Building Const.	236220	\$425,100	71	14,143	0.5%	\$2,126
Hangar Construction				\$616,000			0.5%	\$2,819
Runway Reconstruction and Safety Improvements EA	Environmental Consulting Services	Environmental Consulting Services	541620	\$350,000	47	1,150	4.1%	\$14,350
Runway Reconstruction and Safety Improvements EA				\$350,000			4.1%	\$14,350
Year 3 Total				\$966,000			1.8%	\$17,169

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **\$17,209**
- Total for All Trades: **\$1,002,000**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects

anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **1.7%**

Not enough historical data on DBE participation is available to reference to make an adjustment to the Step 1 base figure; therefore, Tracy Municipal is adopting the Step 1 base figure of **1.7%** as the overall goal for this three-year goal period (FY 2023-25).

Furthermore, there are no applicable disparity studies for the local market area or recent legal case information from the relevant jurisdictions to show evidence of barriers to entry or competitiveness of DBEs in the market area that is sufficient to warrant making an adjustment to the base goal.

#### Breakout of Estimated "Race and Gender Neutral" (RN) and "Race and Gender Conscious" (RC) Participation

Tracy Municipal will meet the maximum feasible portion of the overall goal by using race neutral means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Providing assistance in overcoming limitations such as inability to obtain bonding or financing;
3. Providing technical assistance and other services;
4. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
5. Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
6. Providing services to help DBEs and other small businesses improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
7. Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
8. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;
9. Assist DBEs and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media.

Tracy Municipal estimates that in meeting the established overall goal of 1.7%, it will obtain 0.0% from RN participation and 1.7% through race conscious measures.

This breakout is based on:

- The first step was to determine the availability of DBEs in the project's Market area per NAICS Code. The total DBE firms that were available or ready, willing, and able to work was obtained from the MN DBE Directory. The MN DBE Directory was searched to find firms in the specific NAICS categories that applied to the anticipated projects.
- The second step was to determine the total number of firms available or ready, willing, and able to work in Minnesota per NAICS Code. This figure was obtained from the MN DEED Labor Market Information calculator using the NAICS categories that applied to the anticipated projects.
- The third step was to divide the number of availability of DBEs in the Market area (per NAICS Code) by the total number of firms in MN (per NAICS Code). This number is multiplied by 100 to determine a percentage. This determined the percentage of DBE firms available for specific federally funded projects.
- The fourth step was to apply the percentage of available DBEs to the amount of federally awarded funds. This determined the percentage of federally awarded funds that are anticipated to be allocated to DBEs.

Tracy Municipal does not have a history of DBE participation or over-achievement of goals to reference and expects to obtain its DBE participation through the use of DBE contract goals or a conscious effort to obtain DBE participation. Therefore, the entire goal of 1.7% is to be obtained through race-conscious participation.

Tracy Municipal will adjust the estimated breakout of race neutral and race conscious DBE participation as needed to reflect actual DBE participation (see §26.51(f)) and track and report race neutral and race conscious participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

---

---